



“Impact Assessment Institute”

The Institute for Impact Assessment and Scientific Advice on Policy and Legislation

“Impartial Analysis for Policy Making”

Training Curriculum

The European Union is an extensive organization. It is characterised by decision-making processes that are both lengthy and comprehensive.

The Impact Assessment Institute scrutinises the quality of the evidence base in EU decision-making. It focuses on the outputs of the EU Institutions, in particular on Impact Assessments and Evaluations of the European Commission given its central role in the EU framework.

The quality of EU rules follows from the decisions for policies and legislation made by the European Commission, the European Parliament and the Council. Stakeholders have a pivotal role in creating the evidence basis of these decisions. The Impact Assessment Institute organises trainings on Better Regulation, Impact Assessment and Evaluation to enable stakeholders to actively engage in the full cycle of EU decision-making.

The overview below shows the trainings that the Impact Assessment Institute provides. Feel free to contact The IAI for more information. Trainings can be adjusted to cover specific requests regarding the length and content. For example, the IAI provides tailor-made EU coaching and training for high-level managers and professionals with responsibility for Global and EU Public Affairs. The IAI’s training hub is in Brussels, but trainings can be provided globally.

Impact Assessment Institute Training Curriculum

Training name	Short description	Duration	Target audience
Better Regulation Basics	Strategic overview of the Better Regulation Package; how policy and legislation in the EU are prepared based on the Policy Cycle; showing where Impact Assessment, Evaluation and REFIT fit in; explaining the possibilities and main issues that stakeholders face when working with the EU on strategic level; and showing the links between EU advocacy and national advocacy.	½ day	VPs Government Affairs, High-level managers, decision-makers, Public Affairs specialists
Impact Assessment: how it works and how to work with it	Practical overview of what Impact Assessment is; how the IA process looks like; and which issues matter when the Commission conducts a policy analysis for a proposal. The training provides insights into the main actors within the Commission and the principles of the Commission IA approach. The training provides practical suggestions on how to link EU advocacy and advocacy on national level to the IA process.	1 day: general overview OR 2 days: with exercises and discussion on specific IA	Managers, decision-makers, Public Affairs specialists, Regulatory Affairs Specialists
Evaluation and REFIT: how it works and how to work with it	Practical overview of what Evaluation and REFIT are; how an evaluation process looks like; and which issues matter when the Commission conducts a policy analysis for existing EU policies and legislation. The training provides insights into the main actors within the Commission and the principles on which the Commission bases its analysis. The training provides practical suggestions on how to link EU advocacy and advocacy on national level to the Evaluation process/REFIT.	1 day: general overview OR 2 days: with exercises and discussion on a specific issue	Managers, Public Affairs specialists, Regulatory Affairs Specialists

<p>Introduction to the functioning of the EU</p>	<p>Training on the functioning of the EU, presentation on the Policy Cycle and describing how the European Commission, the European Parliament and the Council function; how EU laws are adopted through the Ordinary Legislative Procedure and the process for developing Delegated and Implementing Acts.</p>	<p>2 days</p>	<p>Professionals starting to work in EU Affairs</p>
<p>EU Master Class</p>	<p>Combination of the following trainings:</p> <ul style="list-style-type: none"> - Functioning of the EU - Better Regulation Basics - Impact Assessment: how it works and how to work with it - Evaluation and REFIT: how it works and how to work with it <p>Providing a complete overview of how policy and legislative development in the EU function and how organisations can work with Better Regulation.</p>	<p>5 days</p>	<p>Managers, Public Affairs specialists, Regulatory Affairs Specialists, Professionals starting to work in EU Affairs</p>